

Accounts Supervisor Cover Letter

1674 Hudson ShoalOrnshire, MI 87555-7316

Dear Shae Okuneva,

In response to your job posting for accounts supervisor, I am including this letter and my resume for your review.

In my previous role, I was responsible for advice on accounting applications; prepare tool specifications and Participate in tool and procedures improvement.

Please consider my experience and qualifications for this position:

- Knowledge of Travel & Expense Management
- Knowledge of Oracle Payables or any large ERP systems
- Working knowledge of Oracle strongly preferred
- Knowledge of Oracle Retail and Finance is preferred
- Knowledge of accounting principles and experience with general ledger account reconciliation
- An analytical mind and familiarity with an ERP (Oracle)
- Knowledge of accounts payable, general accounting procedures, and GAAP reporting requirements
- Familiar with automated Purchase Order systems and 3-way match

I really appreciate you taking the time to review my application for the position of accounts supervisor.

Sincerely,

Rory Morissette