

# Accounts Supervisor Cover Letter

3802 Elvin Shore East Latriciamouth, CA 55296

**Dear Dakota Daugherty,**

Please consider me for the accounts supervisor opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for global support to the Company and its external suppliers using the latest trends, tools and best practices, ensuring accuracy of accounting documents.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge on SAP and using integrated accounting (ERP) software is desirable
- Solid experience in managing and guiding staff in the performance of various accounting duties
- Familiarity with 1099 reporting
- Experience with Elite Enterprise software
- Advanced knowledge of Excel and other Microsoft Office tools
- Experience with Aderant software
- Experience working with Oscar accounting system preferred
- Experience with Banking platforms

**Thank you for your time and consideration.**

Sincerely,

Avery Brekke