

Accounting Staff Cover Letter

44199 Ariel BurgsCummingsberg, RI 29859

Dear Quinn Gerhold,

I am excited to be applying for the position of accounting staff. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for technical accounting support to business functions in connection with the implementation of various changes in accounting policies and procedures, adoption of new accounting standards and/or business initiatives/contracts and ensure practical solutions proposed.

Please consider my experience and qualifications for this position:

- Some knowledge of General Ledger Software
- Some experience developing written policies and procedures
- Solid accounting knowledge and strong analytical skills
- Strong systems orientation, including SAP, Hyperion, AssureNet, or related reporting systems, and MS Office
- Detailed experience reconciling balance sheet accounts requiring research and analysis
- Needs to be comfortable learning and using Inn Point of Sales (POS) software for researching corrections
- Makes analytical decisions and uses independent judgement, relying on previously established guidelines
- Has entry-level knowledge of theories and practices of a professional field

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Morgan Leuschke