

# Accounting Staff Cover Letter

45890 Kemmer ParkPort Izola, IL 99013

**Dear Landry Jast,**

Please consider me for the accounting staff opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for technical accounting support to business units in connection with the implementation of various changes in accounting policies and procedures, adoption of new accounting standards.

Please consider my experience and qualifications for this position:

- Knowledge of internal accounting systems preferred, including PeopleSoft A/P, G/L and A/R
- Strong analytical skills with independent decision making and problem solving skills
- Knowledge of Car rental industry preferred
- Good MS Excel and Access skills
- Proficiency in Microsoft Excel, Word and Windows
- New graduate is welcome
- Knowledge of computer skill including MS Office (excel spreadsheet), an integrated ERP System (SAP, JDE, Oracle Dynamics or similar)
- Experience in handling CRM or ERP software

**Thank you for considering me to become a member of your team.**

Sincerely,

Frankie Windler