

Account Support Cover Letter

691 Peggy Ferry Esmeraldaborough, HI 77737

Dear Sam Adams,

I would like to submit my application for the account support opening. Please accept this letter and the attached resume.

Previously, I was responsible for support for multiple enterprise applications including: e-mail, calendar scheduling, word processing, spreadsheets, presentations, Internet browsers, as well as specialized department-specific applications.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Fluent in German at a Business/Technical level
- Good understanding of Service operation
- Good in managing customer and presentation
- Good knowledge of ICT Network Services
- Deep understanding of the architecture in some specific area will be high advantage
- Day-to-day input into the identification of business development opportunities, contact and lead generation, desk research and client outreach in support of business development
- To liaise and coordinate with, and across, Practice Areas in support of delivering proposals and pitches to new and existing clients
- To support in the organisation and communication of pipeline and revenue management for the team periodically

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Greer Brakus