

Account Support Representative Cover Letter

133 Gerardo Vista East Will, NY 42397

Dear Baylor Moen,

In response to your job posting for account support representative, I am including this letter and my resume for your review.

In my previous role, I was responsible for feedback to the diagnostic modelers on troubleshooting LC/MS/MS applications.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Be able to multi-task in fast pace environment
- Work well in groups independently
- Background dealing with Taxes and/or a Financial Services industry
- Experience providing Chat Support preferred
- Knowledge of cost benefit analysis
- Knowledge of energy cost comparisons for residential customers
- Knowledge of Service Line and Main Extension System
- Knowledge of Company tariffs and policies relating to new contracting installations

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Finley Gleason