

Account Service Manager Cover Letter

64053 Hettinger BrooksLake Parthenia, MN 55119-7270

Dear Denver Krajcik,

In response to your job posting for account service manager, I am including this letter and my resume for your review.

Previously, I was responsible for direction and management over Key teams to monitor the quality of products and services being offered to the State.

My experience is an excellent fit for the list of requirements in this job:

- Proficient in Microsoft Suite, including Excel and reporting tools
- Goal and customer orientation, able to make decisions, drive to continuous improvement
- Preferably native Spanish or Italian
- Knowledge of MB & MPC organization & processes
- Target orientation, decision focused
- Cultural flexibility
- Language – fluent in Cantonese, Mandarin and English
- Able to partner and manage both internal and external relationships in a professional and service-oriented manner

Thank you for taking your time to review my application.

Sincerely,

Max Towne