

# Account Payable Cover Letter

65106 Lynnette FallsJosphinetown, ND 76803-0468

**Dear Riley Thompson,**

Please consider me for the account payable opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for business process input and confirmation of the list of test scenarios including specific SAP / PeopleSoft Financials and non-system/manual steps required, specific data conditions and sequences of steps.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience working in SAP and Microsoft Office
- Advanced English and Armenian languages
- Familiarity with accounts receivable/cash receipts processing preferred
- Understand chart of accounts and general ledger coding preferred
- Well versed in MS Office products (Word, Excel and Outlook), with particular emphasis on Excel skills preferred
- Knowledge of project-based accounting system
- Business process improvement & implementation
- Accounts payable, Accounts Receivable, Procure to Pay or similar transaction processing expertise

**Thank you for your time and consideration.**

Sincerely,

Onyx Daniel