

Account Manager / Relationship Manager Cover Letter

82403 Ramon CourseMcDermottview, CA 16408-3872

Dear Charlie Tillman,

Please consider me for the account manager / relationship manager opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for technical leadership and support for projects based on business, client, regulatory and market requests for software products primarily provided by 3rd party vendors to RBC Investor & Treasury Services.

Please consider my qualifications and experience:

- Mature, credible and engaging personality
- Successful track record and managing partner relationships at a senior level
- Outstanding presentation skills, problem-solving & decision making skills, negotiation and selling technique skills
- Managing vision and purpose, problem solving and priority setting
- Experience working with a highly motivated and dynamic sales organization
- Excellent verbal and written communication skills demonstrated proficiency with time management and conflict resolution is necessary
- Has an understanding of the full suite of product offerings (Employment Tax, Wage Garnishment, Unemployment Claims, Employment Verification, Wage Payments, & Tax Credits) and knows where to escalate to get the client additional information
- Experience in managing service recovery

I really appreciate you taking the time to review my application for the position of account manager / relationship manager.

Sincerely,

Drew Conroy