

Account Manager / Relationship Manager Cover Letter

267 Feil GardenNew Greggfort, NM 22738-5811

Dear Royal Murphy,

I submit this application to express my sincere interest in the account manager / relationship manager position.

Previously, I was responsible for quality technical services which meet end user needs at the site level while adhering to department and Company policies, procedures, and methodologies.

My experience is an excellent fit for the list of requirements in this job:

- Build and manage relationships to ensure positive feedback from OEM Regional Directors and Area Managers
- Educate Regional personnel on reports regarding field activities and dealership progress as directed by Program Manager, Consulting Manager and/or Director
- Act as expert in all elements of OEM Digital Marketing Program and CDK Products and Services, being knowledgeable other non-CDK turnkey solutions
- Able to provide in depth consultation about all CDK Products and Services
- Able to facilitate and/or resolve escalations as needed regarding OEM Program or CDK Products and Services
- Attend OEM field staff meetings
- Review, critique, and discuss dealer websites and advertising tactics, associated traffic, Internet and Website trends, and material announcements that affect the Dealerships
- Provide training on CDK products and program specifics

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

