

Account Delivery Manager Cover Letter

7465 Fisher Village Willmouth, OH 65671

Dear Max Bogisich,

I am excited to be applying for the position of account delivery manager. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for leadership and sponsorship of a high performance and continuous process improvement culture, driven by metrics, benchmarking and best practices, including being up to date and knowledgeable of peer corporate real estate organizations, the commercial real estate industry, industry trends, and the anticipated effects of changes on key markets to the K-C portfolio.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Manage programs larger in scope from budget, location and resource perspective
- Mentor and train less experienced delivery management team members
- Fluency in second European language Swedish or Norwegian is an advantage
- Adherence to strict timelines
- Proactive in highlighting issues
- Resolves day-to-day technical/operational issues and escalates as appropriate
- Notifies customer accounts of product enhancement releases that changes services or enhances functionalities
- Performs account training and/or retraining functions

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Charlie Boyle