

Account Delivery Manager Cover Letter

71140 Antonio Streets Danielberg, LA 89604

Dear Dallas Dare,

I submit this application to express my sincere interest in the account delivery manager position.

In the previous role, I was responsible for expertise in current industry trends and practices to ensure that Arity remains aggressive in developing the most appropriate corporate technology solutions.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Onboard new GLTC clients
- Develop and manage a team that supports clients and program growth initiatives. Determine structure and staffing needed to support growth goals
- Address day-to-day issues related to our existing clients and escalations in areas such as billing, eligibility, enrollment and licensing/commissions
- Communicate with clients and brokers as needed to address and resolve escalations
- Work with Account Management team to develop and support new initiatives at the group (e.g., new hire promotions, migrations, re-enrollments)
- Partner with supplier relationship management to secure engagement of our TPA (LTCG) when needed to address group needs
- Financial services experience, preferably Long Term Care insurance
- Experience dealing with customers, with a strong focus on customer satisfaction

I really appreciate you taking the time to review my application for the position of account delivery manager.

Sincerely,