

# Account Consultant Cover Letter

5318 Murray CrestPort Merrileeborough, IA 38184

**Dear Sawyer Herzog,**

Please consider me for the account consultant opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for on-going support to assignees with assignment matters such as questions regarding payroll, benefits, immigration, expenses, insurances, local benefits e.g.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience formulating high-level and tactical strategies in the sales process, experience coordinating multiple sales strategy projects
- Some experience troubleshooting and solving technical issues such as connectivity, hardware, and software
- Experience with record keeping and order entry systems such as One World, Arrow and Voyager, web-based applications such as PlaceWare, WebEx and Salesforce.com preferred
- Working knowledge of how technology is used to enable business goals or overcome business challenges
- Account Management, Customer Service, or Sales experience within the telecommunications industry
- Strong customer service skills (CUSTOMER FIRST behaviors)
- Customer sales or customer facing sales support role experience including contracting and SOWs
- Strong computer skills including knowledge of Lotus/sametime, web-based software platforms and MS Office Suite, including PowerPoint , Word and Excel including graphing and data analysis

**Thank you for considering me to become a member of your team.**

