

Access Manager Cover Letter

2649 Yost FordsChrisstad, OH 20832-4487

Dear Emerson Erdman,

I am excited to be applying for the position of access manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for support to the Financial Services Team in the areas of accounting, reporting, budgeting.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of Scheduling, Pre-Registration, and Authorization, referrals and WQ management within Epic
- Familiarity with health insurances and medical terminology
- Demonstrated experience defining, leading and inspiring teams committed to providing the highest level of customer service and quality
- Proficiency in MS Office applications, specifically Outlook, MS Word, MS PowerPoint and MS Excel)
- Epic Credentialed preferred
- Experience working in health plans and/or with hospitals or hospital systems
- English and Spanish Proficiency, in oral and written
- Able to do domestic and international travel

I really appreciate you taking the time to review my application for the position of access manager.

Sincerely,

Story Kerluke