

Academic Program Director Cover Letter

49304 Rice Villages Piedadtown, SD 23137-0969

Dear Denver Runte,

I submit this application to express my sincere interest in the academic program director position.

Previously, I was responsible for direction, counseling and guidance of activities necessary to maintain Assessment and Accreditation of Laboratory Animal Care (AAALAC) accreditation.

Please consider my qualifications and experience:

- Industry experience in related field
- Understanding of accreditation and licensure standards
- Prior experience with nursing accreditation programs preferred
- Previous experience with self-study/survey visits in higher education
- Entrepreneurial thinker with exceptional communication and leadership skills
- High level of demonstrated client service skills
- Extensive professional network in the Portland metro community in finance and/or accounting
- Ensure students meet course and institutional outcomes in all biology, chemistry, and natural science courses using a semi-standardized approach and following the college's teaching philosophy

I really appreciate you taking the time to review my application for the position of academic program director.

Sincerely,

Justice Ratke