

# Academic Mentor Cover Letter

8573 Green FreewayPort Colby, FL 13965

**Dear Dallas Dietrich,**

I submit this application to express my sincere interest in the academic mentor position.

Previously, I was responsible for students connections to various departmental research opportunities and WVU study abroad programs, WVU scholarship and research grants.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Be available to attend mandatory trainings and events
- Be available to participate in EOF Summer Institutes
- Be eligible for Federal Work Study
- Completed Faculty Recommendation Form
- Experience working with a diverse group of university students with a variety of learning styles and challenges
- Attach a copy of unofficial transcript
- Experience working with diverse groups of people, especially college students
- Work with assigned learning specialist to plan sessions, identify students' strengths and weaknesses, and submit daily reports

**Thank you for considering me to become a member of your team.**

Sincerely,

Indigo Nikolaus