

Academic Director Cover Letter

266 Donovan Manor Elizabethstad, TN 90629-4459

Dear Shae Daugherty,

I am excited to be applying for the position of academic director. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for expert consultation to academic and administrative units on learning assessments, administrative assessments, accreditation, and planning activities.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Oversees research and development efforts ensuring that best practices are continuously incorporated into activities
- Direct experience in an educational environment working with student information systems, learning management systems, and classroom technologies
- Experience with reporting and data analytics is desirable
- Tactical management
- Medical school or osteopathic medical school
- Internal Medicine residency training
- Appreciation/understanding of faculty issues and concerns
- Demonstrated experience working collaboratively in a collective bargaining and shared-governance environment

Thank you for your time and consideration.

Sincerely,

Marion Fahey