

Academic Counselor Cover Letter

4430 Bechtelar Lane
Lake Corina, AL 72352

Dear Cameron Fadel,

I am excited to be applying for the position of academic counselor. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for kTC with feedback regarding academic rigor, school culture, and counseling services of the various colleges alumni attend.

My experience is an excellent fit for the list of requirements in this job:

- Duties require extended periods of sitting, talking and listening
- Background in education, psychology, and/or counseling
- High level of technological literacy
- Valid Colorado School Counselor License preferred
- Understanding of policies and procedures governing academic probation, disqualification, academic renewal, and reinstatement
- General knowledge of university policy and procedures regarding academic concerns
- Demonstrated experience working with diverse student populations within higher education
- Direct experience working with multiple constituencies, including underrepresented, first generation, underserved populations and students of color

Thank you for taking your time to review my application.

Sincerely,

Zion Heidenreich