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# Example of Valet Attendant Cover Letter

95573 Bahringer Stream  
East Oleviachester, OH 33393-0329

**Dear Charlie Abshire,**

In response to your job posting for valet attendant, I am including this letter and my resume for your review.

In my previous role, I was responsible for the highest level of guest service to all guests in accordance with company policy, goals and objectives.

Please consider my qualifications and experience:

* Occasionally sitting, reaching, throwing, lifting up to 20 lbs, carrying, pushing, pulling
* Constantly listening, hearing, speaking, seeing, directing others, following directions, planning, remembering/paying attention to/observing details, making decisions
* Occasionally kneeling
* Display excellent communications skills, including speaking and understanding English through personal and telephone conversations, reading and writing fluently
* Collecting and delivering guest laundry from guest bedrooms
* Pressing, dry cleaning and washing guest laundry
* Conducting quality checks for all garments received and sent out to the external dry cleaner
* Prior valet driving experience preferred

**Thank you for taking your time to review my application.**

Sincerely,

Sawyer Hintz