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# Example of Travel Executive Cover Letter

809 Wiza Spur  
Lake Dusty, HI 41327

**Dear Drew Nolan,**

I am excited to be applying for the position of travel executive. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for travel planning assistance, including making reservations for travel, hotels, transportation, and obtaining required travel documents.

My experience is an excellent fit for the list of requirements in this job:

* Ensure better Account Contribution Margin (ACM) than pro-forma
* Delivery excellence and continuous improvement
* Own Net Promoter Score (NPS) / CSAT (Customer Satisfaction) actions
* Actively bring new ideas and best practices
* Actively prevent ACM erosion
* Actively support CE in account revenue growth plans and exceed CY plan for conversion of backlog into revenue
* Actively mine the customer for opportunities (knowing their business, focusing on their pain areas and solving them (subtle selling)
* Proven experience in meeting / exceeding account P & L, ACM, Revenue growth targets

**Thank you for considering me to become a member of your team.**

Sincerely,

Alexis Lang