Downloaded from <https://www.velvetjobs.com/cover-letters/team-manager>

# Example of Team Manager Cover Letter

139 Reichel Spur  
Port Justinmouth, UT 39557

**Dear Justice Wolff,**

I am excited to be applying for the position of team manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for personal, hands-on coaching of Department team members and operating floor associates in the principles of high performing work systems and hold all levels accountability for implementing and maintaining them.

Please consider my experience and qualifications for this position:

* Experience as a Lead or Supervisor/Team Manager managing 10-15+ associates
* Tufting experience STRONGLY preferred
* Post-secondary school education preferred
* Available to work flexible work shifts and to work regular afternoon, evenings and week-ends
* Word and Excel, PC skills
* Coaching, communicating, developing and supporting individuals
* To manage a large and diverse team of Process Associates working towards pre-defined targets for Credit Operations process (Personal Loans & Buyback Loans)
* Expertise in Credit Operation [Adequate knowledge in Loan KYC, DSR calculation, Credit Risk analysis, Pre-screening, Loans and Credit card Underwriting]

**Thank you for taking your time to review my application.**

Sincerely,

Story Price