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# Example of Shop Helper Cover Letter

3209 Leandro Loaf  
New Chadwick, KY 49333

**Dear Sam Krajcik,**

Please consider me for the shop helper opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for labor and semiskilled support to service supervisors, operators, specialists, mechanics, or repairers in the operation and maintenance of equipment and tools.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Repetitive climbing on and off of equipment and ladders
* Overhead crane and forklift experience preferred, we are willing to train!
* Possess hands-on mechanical aptitude
* Chop saw and mill experience
* Valid Driver’s License, 2 or fewer moving violations
* Past General Labor experience
* Proper use of basic hand tools used in plant maintenance
* Perform additional tasks (not previously stated) as directed by the Area's Lead and or Supervisor

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Dallas Runte