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# Example of SharePoint Cover Letter

32699 Celinda Hollow  
Martinport, IN 38421-3716

**Dear Corey Little,**

I would like to submit my application for the sharepoint opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for users with bi-monthly SharePoint presentations/trainings on a specific functionality or item of interest within the SharePoint environment.

My experience is an excellent fit for the list of requirements in this job:

* Solid understanding of Windows Server, MS SQL Server and Active Directory architecture
* Engages customers, testers and staff at all levels throughout the project lifecycle
* Assist with developing appropriate metrics to keep a pulse on the platform and make sure it's working effectively, such as visits per day, top 5 most popular pages
* General NAVSEA knowledge
* Needs to have prior experience with SharePoint integration and implementation
* Extensive SharePoint and SQL knowlegde
* Previous experience with SharePoint integration into iNAVSEA
* NAVSEA SharePoint Certification

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Campbell Effertz