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# Example of SharePoint Cover Letter

248 Kertzmann Fall
Wendellmouth, NE 24915

**Dear Ryan Marvin,**

I would like to submit my application for the sharepoint opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for support for the PM MHTV SharePoint sites to include information management, workflow and template development, SharePoint training, site development, and administration of all existing PM MHTV SharePoint site collections.

Please consider my qualifications and experience:

* Knowledge of MS Designer tools
* Familiarity with JavaScript and JQuery languages
* Knowledge of data manipulation or database querying tools, such as SQL
* Knowledge of quality control principles and methods
* Proven experience of Microsoft Office (Word, Excel, PowerPoint and Visio)
* Experience with developing advanced functionality in SharePoint current rev
* SharePoint current rev
* Able to understand complex requests from customers and analyze to provide an ideal solution whether in SharePoint or not

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Emerson Greenfelder