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# Example of Service Project Manager Cover Letter

7723 Mayert Mountains  
Ernserside, MT 82916

**Dear Bellamy Farrell,**

I am excited to be applying for the position of service project manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for leadership and technical support to a small home office project management team responsible for coordination of corporate support functions (contracts, human resources, security, etc.).

Please consider my experience and qualifications for this position:

* Experience in working with ERP systems, SAP SD
* In-depth knowledge on Customer Service processes
* Experience on driving process improvement projects
* Proficient in MS Office applications and similar
* Experience working with CVM systems like salesforce.com
* Knowledge of process mapping tools, Visio software
* Preferably experience from the medical or dental industry
* Deep business operations, service operations, or management consulting experience

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Shiloh Monahan