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# Example of School Librarian Cover Letter

5825 Wintheiser Flat
Elishamouth, SC 62713-9068

**Dear Brooklyn Hoppe,**

In response to your job posting for school librarian, I am including this letter and my resume for your review.

In the previous role, I was responsible for clear, well-organized subject-oriented library instruction appropriate to a particular class or program, and also provides general library instruction as needed.

My experience is an excellent fit for the list of requirements in this job:

* Experience in designing literacy program
* Highly literate & efficient in the use of computer database programs, including Microsoft office programs
* Familiarity with data discovery, analytical techniques, and statistical methodologies with economics or social sciences data sources and information
* Knowledge of current technologies and services supporting social science
* Demonstrated knowledge of quantitative software, such as STATA, SPSS, SAS, or Tableau
* Demonstrated knowledge of scholarly communication and publishing issues
* Experience with citation management tools like Zotero, EndNote, RefWorks, and Mendeley
* Preference given to a Catholic librarian

**Thank you for taking your time to review my application.**

Sincerely,

Gray Cruickshank