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# Example of Salesforce Admin Cover Letter

14310 Rolf Path  
East Theoton, MO 62261-5276

**Dear Sam Sporer,**

I am excited to be applying for the position of salesforce admin. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for user training and support; manage data and code migration; and work with security and change management teams to ensure processes, procedures and best practices conform to required compliance audits;.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Experience with defining business requirements
* Background in process mapping
* Certified Salesforce Admin
* High energy, enthusiasm, and passion for data and analytics
* In-depth knowledge of Saleforce.com capabilities and functions
* Solutioning experience
* Strong BA Skills- writing detailed requirements documentation
* Strong BA Skills- working with the business users to gather requirements

**Thank you for your time and consideration.**

Sincerely,

Onyx Reichel