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# Example of Rights Manager Cover Letter

7832 Heaney Estate  
Lake Ezra, KS 64215-4084

**Dear Alexis Schmitt,**

I submit this application to express my sincere interest in the rights manager position.

In my previous role, I was responsible for solutions to rights clearance and cost issues and, where necessary, undertake risk assessments through discussion with the Head of Rights Management.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Advanced knowledge of Microsoft Office suite of software, especially Excel
* Preference will be given to applicants with Rights Management database experience (ex
* Relevant work experience in issues related to advancing women’s rights and social justice
* Demonstrated management skills in not-for-profit organizations, foundations and/or government agencies, particularly in complex organizations working internationally
* Commitment to and experience in team development and leadership, including supervision and mentoring and supervision of diverse staff at different levels of experience
* Demonstrated expertise in handling personnel issues
* Sound, mature judgment and integrity
* International experience in Asia, Africa, Latin America or Eastern Europe/Central Asia strongly preferred

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Skyler Abernathy