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# Example of Research & Development Cover Letter

98442 Pfeffer Harbors
South Zoila, TN 23734

**Dear Hayden Tillman,**

I would like to submit my application for the research & development opening. Please accept this letter and the attached resume.

Previously, I was responsible for data analysis services, supporting the development of software tools, running algorithms and employing either statistical or network approaches.

Please consider my qualifications and experience:

* Resourcefulness to anticipate, define and direct solutions to complex and/or unusual issues
* Strong public speaking skills to present the Company’s strategic plans to internal and external stakeholders
* Strong professional service orientation
* Occasionally projects require flexibility in work schedule to meet business needs
* Working knowledge on protein purification and hands-on experience on chromatography workstations preferred
* Excellent problem solving skills time management and organizational skills
* Masters/PhD in Power electronics discipline - appropriate professional engineering qualification
* Experience in Power electronic instrumentation and device development – capital equipment

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Charlie Cormier