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# Example of Reference Librarian Cover Letter

37542 Eloy Club  
Port Alexandria, CA 85466

**Dear Lennon Glover,**

I am excited to be applying for the position of reference librarian. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for specialized research assistance using library resources (online databases, the Alaska Library Catalog, and print materials) and technology assistance to UAS students, staff, faculty, and community members in-person and via phone, chat, and email.

My experience is an excellent fit for the list of requirements in this job:

* Experience with teaching with technology, developing digital content, working with technologies and tools such as learning management systems, video creation/editing software, and presentation tools
* Knowledge of issues and current trends in libraries, particularly college and university libraries
* Knowledge of current library and educational trends, the use and content of reference sources, and library operations
* Experience developing online learning objects using software such as LibGuides
* Experience developing videos using multimedia software such as Camtasia
* Recent experience delivering instruction
* Experience integrating information literacy concepts into teaching
* Experience delivering instruction to lower division undergraduates in an academic environment

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Indigo Mayert