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# Example of Project Manager / Architect Cover Letter

7502 Phylis Isle  
Willside, SD 38975

**Dear Avery Borer,**

I submit this application to express my sincere interest in the project manager / architect position.

In the previous role, I was responsible for initial analyses of and incorporate ADA, zoning, and local building codes.

Please consider my experience and qualifications for this position:

* ERP implementation and Distribution Industry experience
* Is able to create, impact and receive buy-in from management teams and functional teams
* Understands information technology and information structures
* Understands business domains and can interpret strategic directions
* Enforces simplicity and consistency into the business information architecture
* Experience in municipal facility project planning, design, procurement and construction management
* Project Manager with ID/ Architecture background and capable of pre/ post contract services including management of contactor’s tendering and scoring process
* Previous experience overseeing a hospitality establishment/ restaurants will be ideal

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Jordan Haley