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# Example of Production Helper Cover Letter

98268 Wiegand Park  
North Stephan, NY 78033-0409

**Dear Azariah Swaniawski,**

Please consider me for the production helper opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for initial and continuous training on equipment, paperwork and procedures, GMP, safety, and sanitation.

Please consider my experience and qualifications for this position:

* Bend and stoop repetitively
* Stand, walk, and climb steps repetitively
* Read and understand written and verbal procedures and work instructions
* Places product into boxes, board, molds, racks, according to specification
* Performs various functions and duties following written and verbal instruction
* Interested in becoming a welder
* Possess a High School Diploma/GED or higher (completed and verified prior to start) from an accredited institution
* Minimum assessment on ACT WorkKeys of Observation Level 4 and Teamwork Level 3 will be preferred

**Thank you for taking your time to review my application.**

Sincerely,

Avery Runte