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# Example of Production Helper Cover Letter

57339 Carmen Mount
West Jarrettton, FL 54839

**Dear Sawyer Bernhard,**

Please consider me for the production helper opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for supervision, mentoring, coaching, training, and general direction to the union operating staff in a safe and efficient manner consistent with company policies and station operating procedures and technical specifications.

My experience is an excellent fit for the list of requirements in this job:

* Monitors daily production worksheets and dough sheets
* Communicate effectively with management and fellow employees
* Requires flexibility for all shifts, including weekends and holidays
* Minimum high school graduates from any major
* Pass drug and alcohol screening
* Manufacturing, Warehousing and/or forklift experience PREFERRED
* Computer literate – minimum 40 words/minute
* Push carts weighing up to 1,000 pounds

**I really appreciate you taking the time to review my application for the position of production helper.**

Sincerely,

Marion Wyman