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# Example of Precision Assembler Cover Letter

22566 Leona Valleys  
Barbborough, CO 46949

**Dear Briar Shanahan,**

Please consider me for the precision assembler opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for creative and/or innovative engineering solutions for the machining and inspection processes used in the fabrication of precision components, including tooling design, procedure development, and uncertainty analysis.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Able to stand for long periods and lift objects up to 50 lbs
* Forklift and overhead crane certifications, using forklifts and cranes
* Able to read and follow blueprints, route sheets, and assembly drawings
* Strong knowledge of mechanical and electrical safety
* Good communication skills to coordinate with management and coworkers, and collaborate effectively with team
* Follow pre-job brief and Return Goods Policies and all check lists prior to DCI
* Inspect all components of the pump and document the numbers in decimal form on all inspection forms and specific prints of each part
* Interface with production planner and customer to discuss the condition of all critical components of the pump when applicable

**I really appreciate you taking the time to review my application for the position of precision assembler.**

Sincerely,

Indigo Hegmann