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# Example of Materials Planning Analyst Cover Letter

79387 Runolfsdottir Crescent  
South Dario, PA 92070-9298

**Dear Royal Yost,**

I am excited to be applying for the position of materials planning analyst. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for support and maintains configuration of business systems related to Material Requirements Planning (MRP), Capacity Requirements Planning (CRP) & Distribution Requirements Planning (DRP).

Please consider my qualifications and experience:

* Plan and execute SAP customer order blocks
* Support the TEOA initiatives which are related to Lean Production
* APICS CPIM certification will be an added advantage
* Experience in MR&F implementation
* Excellent relation management and communication skills
* Provide effective support to customers in close collaboration with Marketing, Customer Service, and USA teams Third Party Partners
* Oversee and review the master production plan and materials requirements
* Drives inventory accuracy through cycle count auditing, BOM updates, and proper material transactions

**I really appreciate you taking the time to review my application for the position of materials planning analyst.**

Sincerely,

Corey Schiller