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# Example of Machine Assembler Cover Letter

39441 Johnie Loop  
Kathleneborough, CT 11646

**Dear Finley Barton,**

I am excited to be applying for the position of machine assembler. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for assembly and electrical wiring support for Industrial control systems.

Please consider my qualifications and experience:

* Continual use of hand tools for various operations – drill, tap, reem, file, chip, fit, straighten
* Operate small machines – lathe, grinder, drill press, belt sander
* Operate overhead crane and forklifts to stack units for machine assembly
* Tool and die-making /assembler experience
* Have skills to read and interpret blueprints, engineering specifications and shop orders
* Have skills to determine setup, production methods, and sequence of operations
* Fit and assemble components from detailed drawings and schematics to construct, rebuild, and repair machinery and equipment using, all standard tool room equipment, hand and power tools
* Perform troubleshooting of equipment and accessories

**Thank you for considering me to become a member of your team.**

Sincerely,

Landry Feeney