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# Example of Inside Sales / Account Manager Cover Letter

52709 Max Rapid
South Quintin, NM 39504

**Dear Story Sporer,**

Please consider me for the inside sales / account manager opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for accurate sales reports, forecasts; effectively leverages customer relationship management (CRM-Sugar) system to manage all territory sales, leads and key opportunities for business operational analysis and review.

My experience is an excellent fit for the list of requirements in this job:

* Experience in a fast paced, technology environment
* Previous experience with videoconferencing or other technical environment of benefit
* Maintain a professional working relationship with customers, peers and supervisors
* Willing to act interdependently for company and self-success
* Demonstrated experience in the organisation of general office functions and processes
* Experience within e-commerce, hotel, or travel industry, desirable
* Outstanding communciation skills – face to face, written and verbal
* Advanced user of Microsoft Office products and applications

**Thank you for considering me to become a member of your team.**

Sincerely,

Blake Nitzsche