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# Example of HR Strategy Cover Letter

34712 Joslyn Rapids  
Port Troychester, MA 98074

**Dear Phoenix Champlin,**

I submit this application to express my sincere interest in the HR strategy position.

Previously, I was responsible for advice and counsel to leaders and HR on labor law, collective agreements and terms of employment in IBM Denmark.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Worked on full life cycle of projects and good understanding of Software Development Life Cycle (SDLC)
* Strong knowledge of operational practices within a business and deep expertise with HR topics and strategies
* Articulate communicator with the experience and confidence to provide daily counsel to senior leaders and communicate effectively to a variety of audiences
* Advanced PowerPoint, Excel and Word, strong Visio and SharePoint skills helpful
* Demonstrates a drive for results and a constant awareness of deadlines
* Relationship management key to success
* Experience in a professional services organization, including demonstrated leadership
* Knowledge of HR systems and the industry roadmaps of various information systems packages, including Workday, Oracle HCM Cloud, and Cornerstone

**Thank you for your time and consideration.**

Sincerely,

Riley Thiel