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# Example of HR Expert Cover Letter

93713 Rolland Mill
East Onie, RI 86342

**Dear Lennon MacGyver,**

Please consider me for the HR expert opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for hR support and coaching to managers on HR policies and processes, people management, and career development.

Please consider my qualifications and experience:

* Experience writing content across types (print and digital
* Fluency in Italian and Greek
* Enthusiastic team player with a high level of motivation, self-organization and a result- and quality-oriented approach to work
* Excellent written and oral communication in English and comfortable working in a multicultural environment
* Up-to-date with the HR Belgian law and regulations
* Having a structured and analytical mind set
* Keen on implementing changes
* Solution and goal-oriented person with a big appetite for new challenges

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Dylan Zemlak