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# Example of HP Support Cover Letter

6149 Jeffery Circles  
Lake Mammiemouth, DE 83744-2275

**Dear Riley Christiansen,**

I would like to submit my application for the HP support opening. Please accept this letter and the attached resume.

Previously, I was responsible for after support Install, configure, test, maintain, monitor, and troubleshoot end-user and network hardware, peripheral devices, printing/scanning devices, presentation equipment, software, and other products in order to deliver required desktop service levels.

Please consider my qualifications and experience:

* Knowledge of claims processing, medical terminology, customer service, membership and billing, or combination of above
* Fluency in Serbian
* Intermediate knowledge of the HP Secured Deployment and Configuration Guide
* Gracious team member, able to assume best intentions in the most unlikely circumstances
* Exhibits exceptional command of the English language, both written and verbal communication
* Consistently demonstrates solid understanding of priorities
* Demonstrates professionalism, maintains a polished demeanor and a positive customer service attitude
* Tech experience preferred

**Thank you for taking your time to review my application.**

Sincerely,

Tatum Jast