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# Example of Fixed Income Trade Support Cover Letter

10487 Bergstrom Meadow  
Oscarside, MI 04754

**Dear Reese Shanahan,**

I am excited to be applying for the position of fixed income trade support. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for accurate and timely Performance measurement and respond to ad-hoc enquiries primarily for Fixed Income Funds using POINT and B-One systems.

Please consider my qualifications and experience:

* This role is based in the Securities Lending Trade Support team in Limerick, reporting to the Team Leader
* Some settlements experience of Crest / Euroclear and International Equities is beneficial
* Understand the products and business supported by the team
* Identify and reconcile trade booking errors
* Perform the reconciliations between SecDb and the various factories to ensure accuracy of Books and Records
* Allocate/pre-match trades in a timely manner
* The main duties are providing highly responsive IT support to Front Office trading teams
* Flexibility to deliver a consistently high level of service within a constantly changing environment with rapidly changing priorities

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Quinn Connelly