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# Example of Excel Expert Cover Letter

371 Denesik Corner  
Satterfieldtown, WA 13421-5258

**Dear Gray Gutkowski,**

I would like to submit my application for the excel expert opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for the most complex financial analysis for a financial function or a business, typically exercising a unique understanding of the business to determine the best method for achieving objectives.

Please consider my experience and qualifications for this position:

* An analytical & enquiring mind with a good level of data analysis skills
* Ideally, but not essential, for repetitive data management tasks, utilize MS Excel macros and programming to reduce manual workload
* Strong/Expert Level Excel skills
* Experience in writing complex macros
* Proficient in VBA usage for automated form generation
* Expert in Database management and Analysis within Excel functions
* Excellent attention to detail and willingness to re-do tasks and processes for the purpose of monitoring details
* Quick learner who can quickly adapt to changing requirements and needs

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Finley Powlowski