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# Example of Digital Project Manager Cover Letter

318 Omer Stream
Esmeraldahaven, NE 89888

**Dear Lennon Mayer,**

In response to your job posting for digital project manager, I am including this letter and my resume for your review.

Previously, I was responsible for guidance to Project Leads and other team members to ensure the project management processes are followed and projects are on track.

Please consider my qualifications and experience:

* Recognised project management certifications preferred
* Experience in Defined Contributions market
* Self-motivated, confident, organized, enthusiastic and have a good work ethic
* Knowledge of and experience with project & system development life cycles, implementation planning and vendor management
* A true digital leader driven to disrupt status quo in order to continuously create value for both the agency and its clients
* Extensive experience in leading and overseeing digital projects such as responsive/adaptive websites, mobile applications, social media campaigns, eblasts, online banners and Veeva CRM
* Extensive knowledge of software and SaaS such as MS Project, Powerpoint/Keynote, Axure, Jira, Litmus, Invision, Mailchimp, web conferencing
* Proven project management experience of software development, digital applications, multimedia, or systems integration, demonstrating robust and deep working knowledge of the full project lifecycle

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Parker Nolan