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# Example of CIB Strategy Cover Letter

5383 Schamberger Walk
Lake Andrea, HI 40068-3167

**Dear Casey Effertz,**

Please consider me for the CIB strategy opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for input into business plans, financial models and investment proposals for both organic strategic initiatives and M&A deals.

My experience is an excellent fit for the list of requirements in this job:

* Understanding the internal change landscape, how it impacts clients and how it should be communicated
* Review and validate 23A balances submitted by various individuals and team across the business on a monthly basis
* Lead monthly Regulation W meetings with various functions detailing monthly exposure, gaps, remediation efforts, and Internal/External reviews
* Assist Middle Office and Operations to identify strategic solutions for manual 23A reporting and overall controls to reduce reporting risk
* Support in the quarterly and annual validation of various Appendices of financial and nonfinancial data for Resolution and Recovery
* Engage in Recovery & Resolution annual narrative process detailing business strategy and senior reviews
* Provide project management support for several in-flight initiatives and deliverables
* Strong project management skills to manage multiple workstreams, create workable workstream plans and execute on such plans

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Corey Graham