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# Example of Chief Steward Cover Letter

76193 Chrystal Square  
Christenetown, MA 02028-3768

**Dear Onyx Nader,**

I am excited to be applying for the position of chief steward. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for oversight for the program’s financial management systems and ensure that they are in line with the organization’s policies and procedures and donor rules and regulations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

* Good knowledge in cleaning agents and processes
* Familiar with HACCP and ISO certification will be advantageous
* Basic health and safety control course
* Team leader, a motivator, positive role model and effective communicator
* Commitment to professional value
* Demonstrated Leadership skills, with proven management experience within a matrix organisation
* Previous leadership experience in a Stewarding Department an asset
* Strong leadership and great organizational skills

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Robin Kuvalis