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# Example of Center Support Cover Letter

943 Shirley Brook  
Port Odisbury, NY 66009

**Dear Corey Zulauf,**

I submit this application to express my sincere interest in the center support position.

In the previous role, I was responsible for hands on support of server and network equipment in coordination with data center and network support teams.

Please consider my experience and qualifications for this position:

* Working knowledge of quantity food preparation and serving techniques
* Willingness to maintain flexibility and perform multiple warehouse functions as needed with a sense of urgency
* Customer service orientation with good interpersonal and problem solving skills
* Strong oral and written communication and reading skills in English in order to read work documents, complete paper and electronic documentation, respond to incoming service questions and follow written instruction
* Basic math skills with good attention to detail and high concern for data accuracy
* Demonstrated experience solving problems with a wide variety of computer software and hardware, and fundamental knowledge of network technology in a customer service environment—including phone support
* Experience with ITIL, Incident Management, EasyVista, and/or SQL databases are highly beneficial
* Computer skills including word processing, spreadsheets, database, Internet software, E-mail, Windows XP, Windows 7, Windows Server

**I really appreciate you taking the time to review my application for the position of center support.**

Sincerely,

Gray Schamberger