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# Example of Behavioral Health Technician Cover Letter

98691 Hilll Trace  
Port Haywoodborough, NY 30010

**Dear Max Wisozk,**

In response to your job posting for behavioral health technician, I am including this letter and my resume for your review.

In the previous role, I was responsible for safe transport for patients to and from Behavioral Health Services for any necessary diagnostic test that may be required for their care.

Please consider my qualifications and experience:

* Effective communication skills working with the medical provider and Missouri Department of Corrections’ staff, offenders and outside support agencies as delegated by the Institutional Chief of Mental Health Services
* Education/Recreational groups (e.g., “Life Skills,” “Current Events,” “Crafts”)
* Direct conversation with offenders to promote interpersonal communication
* Opportunity for group physical exercise activities
* Monitor and document assigned offenders’ involvement in activities
* Regular monitoring of offender’s program involvement
* Monitor offender’s condition
* Document offender involvement in activities therapy in the progress notes of the offender’s medical record

**I really appreciate you taking the time to review my application for the position of behavioral health technician.**

Sincerely,

Emerson Mills