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# Example of Audit Compliance Cover Letter

585 Jacinto Causeway
Shaquanaton, AL 47484

**Dear Emerson Rowe,**

Please consider me for the audit compliance opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for leadership and experience in the development of a high performing IT Internal Audit team including and beyond SOX – helping to build and define our processes, approach and methodology.

Please consider my experience and qualifications for this position:

* An individual contributor who works collaboratively and effectively with colleagues at all levels globally
* Asserts own ideas credibly and persuades others (including senior stakeholders) through gaining support and commitment
* Loan processing/paralegal experience preferred
* Bank operations experience preferred
* In-depth knowledge of the SBA SOP
* Professional certifications/designations such as CRCM, CBAP, CAMS, preferred
* Strong management, organizational, analytical and computer skills are essential
* Dedicated to quality, accuracy and timeliness

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Skyler Bode