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# Example of Assembler Cover Letter

22793 Rodriguez Way  
Demetriusfort, DE 04491

**Dear Haven Herzog,**

Please consider me for the assembler opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for general manufacturing support for miniature electronic circuits and cable harnesses requiring extensive use of bench top microscope.

Please consider my experience and qualifications for this position:

* Disassembles, modifies, reworks, refurbishes, reassembles, and test units
* Build all types of assemblies with minimal supervision
* Read assembly drawings and wiring diagrams
* Recognize the need to make basic mechanical modifications
* Hold measurements to a specific tolerance
* Soldering and basic electronic and electrical knowledge
* Basic knowledge of MS Office, excel, and word
* Able to read detailed plans

**Thank you for your time and consideration.**

Sincerely,

Tatum Williamson