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# Example of Acquisitions Librarian Cover Letter

761 Blaine Ferry
Flatleymouth, NE 81789

**Dear Drew Schiller,**

I submit this application to express my sincere interest in the acquisitions librarian position.

In the previous role, I was responsible for advanced professional library services in one or more of the follow areas: identification, location, retrieval and delivery of relevant information sources such as the selection, development, organization and management of library collections.

My experience is an excellent fit for the list of requirements in this job:

* Experience managing a complex acquisitions budget
* Experience working with an ILS or Library Services Platform, such as Alma
* Experience working with library discovery knowledge bases, such as Primo Central
* Record of professional activities, including research and engagement in professional organizations
* Demonstrated knowledge of emerging areas of librarianship, including the capabilities and future trends of library technology and systems to optimize discovery and access to scholarly resources
* Provide consistent communication, outreach and promotion of library resources and
* Knowledge and understanding of technical services processes
* Understanding of Sierra Acquisitions module will be of benefit

**I really appreciate you taking the time to review my application for the position of acquisitions librarian.**

Sincerely,

Campbell Zulauf